

MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS
ON TUESDAY, JANUARY 30, 2024 at 1:00 P.M.
COUNTY BUILDING, MANNING, ALBERTA
<https://us02web.zoom.us/j/85907405356>

PRESENT:

Gary These	Ward One	Weberville/Stewart
Kayln Schug	Ward Two	Warrensville/Lac Cardinal
Brenda Yasinski	Ward Three	Dixonville/Chinook Valley
Brent Reese	Ward Four	Deadwood/Sunny Valley
Gloria Dechant	Ward Five	North Star/Breaking Point
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills
Linda Halabisky	Ward Seven	Keg River/Carcajou

IN ATTENDANCE:

Theresa Van Oort – Chief Administrative Officer
Charles Schwab – Director of Public Works
Josh Hunter – Director of Finance
Teresa Tupper – Executive Assistant/ Recorder
Dan Archer – Mile Zero Banner Post Reporter
Natalie Tremblay - Community Planner, ISL Engineering and Land Services Ltd. (virtually)
David Schoor – Senior Planner, ISL Engineering and Land Services Ltd. (virtually)
Debbie Bonnett - Planning and Development Officer, ISL Engineering and Land Services Ltd. (virtually)

Reeve Terry Ungarian called the Tuesday, January 30, 2024 Council Meeting to order at 1:00 p.m.

01.0 Call to Order

01.1.1 Land Acknowledgement

02.0 Adoption of the Agenda

038/30/01/24 **MOVED BY Councillor Dechant to acknowledge receipt of the Tuesday, January 30, 2024 Council Agenda and adopt it with the following additions:**
04.A Manning and Area Food Bank Society Funding Request Application Form
06.6.3-A Intermunicipal Appeal Committee
08.50-b) RMA Bulletin: Alberta Health Restructuring Engagement Open for Registration
CARRIED

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)
A. Tuesday, January 16, 2024 Council Meeting Minutes

039/30/01/24 **MOVED BY Councillor Yasinski to acknowledge receipt of the Tuesday, January 16, 2024 Council Meeting Minutes and adopt them as presented.**
CARRIED

04.0 Delegations

A. Manning and Area Food Bank Society Esther Johnston at 1:01 p.m.

Introductions

Esther provided an update of current activities and financial status. The Society asked for a \$10,000 donation.

05.0 Policies/ Bylaws

A. Code of Conduct Bylaw No. 24-11-488

040/30/01/24 **MOVED BY Councillor Halabisky to give FIRST READING to Bylaw No. 24-11-488. A bylaw to establish a code of conduct for members of council and members-at-large.**
CARRIED

041/30/01/24 **MOVED BY Councillor These to give SECOND READING to Bylaw No. 24-11-488. A bylaw to establish a code of conduct for members of council and members-at-large.**
CARRIED

042/30/01/24 **MOVED BY Councillor Dechant to PROCEED TO THIRD AND FINAL READING of Bylaw No. 24-11-488.**
CARRIED UNANIMOUSLY

043/30/01/24 **MOVED BY Councillor Schug to give THIRD AND FINAL READING to Bylaw No. 24-11-488. A bylaw to establish a code of conduct for members of council and members-at-large.**
CARRIED

B. Water Policy

044/30/01/24 **MOVED BY Councillor These to acknowledge receipt of the Water Policy and adopt it with the updates, changes, and adding of the word “business” as discussed.**
CARRIED

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services

06.1.1 Council/Legislative

A. RMA - District 4 Zone Meeting

045/30/01/24 **MOVED BY Councillor Halabisky to acknowledge receipt of the RMA – District 4 Zone Meeting Report and confirm attendance of all of Council, except Councillor Halabisky, to the RMA District 4 Zone Meeting on Friday, February 9th, 2024 at 10:00 a.m. in Grimshaw.**
CARRIED

046/30/01/24 **MOVED BY Councillor Dechant to support Councillor Yasinski's nomination of Chair for District 4 Zone.**
CARRIED

B. Sagitawa, Mobile Outreach and Shelter – Funding Request

047/30/01/24 **MOVED BY Councillor Schug to acknowledge receipt of the Sagitawa, Mobile Outreach and Shelter funding request and donate \$10,000 to the Sagitawa Friendship Society for the Out of the Cold Shelter and Mobile Outreach Program with funds coming from the 2024 council grants budget.**
CARRIED

C. Peace River Regional Women's Shelter – Funding Request

048/30/01/24 **MOVED BY Councillor Dechant to acknowledge receipt of the Peace River Regional Women's Shelter funding request and donate \$20,000.00 to the Peace River Regional Women's Shelter to assist in furnace replacement costs, funds coming from the 2024 council grants budget.**
CARRIED

D. Community Railway Advocacy Alliance – Invoice

049/30/01/24 **MOVED BY Reeve Ungarian to acknowledge receipt of the Community Railway Advocacy Alliance Report and proceed with payment of \$2000 to Alberta Forest Products Association for continued support of the Community Railway Advocacy Alliance from council membership budget.**
CARRIED

E. Peace River Health Attraction and Retention Committee – Funding Request

050/30/01/24 **MOVED BY Councillor Reese to acknowledge receipt of the Peace River Health Attraction and Retention Committee funding request and support the Committee at \$2000 per year as discussed in the Terms of Reference, for 3 years (2024 to 2026).**
CARRIED

F. Canadian Motorcycle Tourism Association – Funding & Sponsorship Request

051/30/01/24 **MOVED BY Councillor Reese to acknowledge receipt of the Canadian Motorcycle Tourism Association Report and accept it for information.**
CARRIED

G. Alberta Community Crime Prevention Association Conference

052/30/01/24 **MOVED BY Councillor Reese to acknowledge receipt of the Alberta Community Crime Prevention Association Conference and register Councilor Schug to attend the event on May 6 to 8, 2024 at the Western Calgary Airport Hotel and Conference Centre.**
CARRIED

H. Grimshaw Public School Fundraising Society – Funding Request

053/30/01/24 **MOVED BY Councillor Dechant to acknowledge receipt of the Grimshaw Public School Fundraising Society's request and donate \$500 to support the grade 10 Post Secondary Tour in May 2024 with funds coming from council grants.**
CARRIED

I. Annual Alberta CARE Spring Seminar

054/30/01/24 **MOVED BY Councillor Halabisky to acknowledge receipt of the Annual Alberta CARE Spring Seminar Information and accept it for information.**
CARRIED

J. Peace River Chamber – Davis Award

055/30/01/24 **MOVED BY Councilor These to acknowledge receipt of the Peace River Chamber Davis Awards Report and send Deputy Reeve Yasinski to the 2024 Davis Awards at the Misery Mountain Ski Hill on Saturday, February 3rd, 2024 and bring greetings from Council.**
CARRIED

*Recessed meeting at 1:49 p.m.
Reconvened meeting at 1:56 p.m.*

06.1.2 Administration
A. CAO Report

056/30/01/24 **MOVED BY Councilor Yasinski to acknowledge receipt of the CAO Report and accept it for information.**
CARRIED

06.1.3 Assessment

06.1.4 Taxation

06.1.5 Finance
A. December 2023 Bank Reconciliation

057/30/01/24 **MOVED BY Councilor Halabisky to acknowledge receipt of the December 2023 Bank Reconciliation and accept it for information.**
CARRIED

B. Preliminary Budget 2024-2028

058/30/01/24 **MOVED BY Councillor Schug to acknowledge receipt of the Preliminary Budget Report and adopt the Preliminary Operating and Capital Budget for 2024 to 2028 with the discussed item changes: Insurance premium, Long Lake Regional Waste Management and North Peace Housing.**
CARRIED

06.1.6 Equipment/Supplies

06.1.7 Buildings/Properties

06.1.8 Personnel/Human Resources

06.2 Protective Services

06.2.1 Policing
A. Engagement on Improving Police Governance in Alberta

059/30/01/24 **MOVED BY Councillor Yasinski to acknowledge receipt of the Engagement on Improving Police Governance in Alberta and accept it for information.**
CARRIED

06.2.3 Fire protection

06.2.4 Emergency Measures & Disaster Services

06.2.5 Ambulance/First Aid

06.2.6 By-law Enforcement

06.3 Transportation/Drainage/Public Works

06.3.1 Public Works
A. DPW Report (verbal addition)

060/30/01/24 **MOVED BY Councillor These to acknowledge receipt of the verbal Director of Public Works Report.**

CARRIED

06.3.2 Roads

06.3.3 Airport

06.3.7 Drainage Ditches

06.4 Utilities/Public Works

06.4.1 Water

06.4.2 Sewage

06.4.3 Solid Waste

06.6 Environmental Development

06.6.1 Development [Planning/Zoning/Subdivisions]

A. Subdivision Report 23NL18

061/30/01/24 MOVED BY Councilor Reese to acknowledge receipt of the Subdivision Report 23NL18 and approve the application to create 2.1 ha (5.2) lot on SE 29-92-23-W5M, subject to the following six (6) conditions:

1. That the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the east boundary of the proposed lot and the balance of the quarter section adjacent to Range Road 234, and along the south boundary of the balance adjacent to Township Road 924 pursuant to Section 662(1) of the Municipal Government Act.

2. That the applicant/owner enter into a development agreement with the County of Northern Lights to include but not be limited to, the upgrade of an approach to the proposed lot and balance of the quarter section, if required.

3. That the applicant create an additional access, in accordance with Land Use Bylaw separation distances between accesses, along Range Road 234 within the balance of the quarter section, or that the applicant enter into a shared access easement for the access along Range Road 234 within the proposed lot registered on title by caveat benefiting the future owner of the lot, which does not include the County.

4. That the applicant/owner carry forward and/or provide agreements, caveats, easements and/or rights-of-way in accordance with the municipal requirements, and agency and/or utility company requirements as identified in the Comments from Referral Agencies Section of this report.

5. That the applicant/owner pay all outstanding property taxes pursuant to Section 654(1)(d) of the Municipal Government Act prior to the endorsement of the plan of subdivision, or arrangements made which are satisfactory to the County of Northern Lights.

6. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain the title(s) under this decision.

CARRIED

*Recessed meeting at 2:18 p.m.
Reconvened meeting at 2:20 p.m.*

06.6.2 Community Services / Economic Development

06.6.3 Agriculture Services

A. Intermunicipal Appeal Committee

062/30/01/24 MOVED BY Councilor Reese to acknowledge receipt of the Intermunicipal Appeal Committee Report and appoint the following individuals to the Intermunicipal Weed and Pest Appeal Board as members for the 2024 Calendar Year: Dave Gibbard, Joshua McMillan, Jake Drozda, Jeff Laughlin, Warren Wohlgemuth, Gary These, Kayln Schug, Brenda Yasinski, Brent Reese, Gloria Dechant, Terry Ungarian, Linda Halabisky, George Blackhurst, Brianne Brault, Doug Meneice, Duane Nichols, Megan Allard and Clynton Butz.

CARRIED

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

07.0 Ward and/or Committee Reports

08.0 Info Items

A. Tuesday, January 30, 2024 Info Package

08.50-b) RMA Bulletin: Alberta Health Restructuring Engagement Open for Registration ADDITION

063/30/01/24 **MOVED BY Councillor Reese to acknowledge receipt of the Tuesday, January 30, 2024 Info Package and accept it for information.**
CARRIED

09.0 Open Mic

Decisions on Delegations

064/30/01/24 **MOVED BY Councillor Dechant to donate \$10,000 to Manning and Area Food Bank Society as per funding application, coming from council grants budget.**
CARRIED

Recessed meeting at 2:31 p.m.
Charles Schwab, Director of Public Works; Dan Archer, Report; Teresa Tupper, Executive Assistant; and Theresa Van Oort, Chief Administrative Officer exited meeting at 2:32 p.m.
Reconvened meeting at 2:58 p.m.

10.0 In Camera Items

A. Personnel under FOIP section 27

065/30/01/24 **MOVED BY Councilor Halabisky to have the Tuesday, January 30th, 2024 council meeting go in camera to discuss Personnel under FOIP section 27 at 2:58 p.m.**
CARRIED

066/30/01/24 **MOVED BY Councilor Dechant to have the Tuesday, January 30, 2024 council meeting come out of camera at 3:27 p.m.**
CARRIED

11.0 Adjournment

Reeve Terry Ungarian adjourned the Tuesday, January 30, 2024 council meeting at 3:28 p.m.



Chief Elected Official
Terry Ungarian



Chief Administrative Officer
Theresa Van Oort